

PUBLIC GIFTS/DONATIONS

The Board of Education encourages gifts and donations that will benefit the District from organizations, community groups and individuals.

A gift is defined as money, real or personal property, and personal services provided without compensation.

Individuals or groups which are contemplating a gift to a school or to the District are encouraged to consult with the Building Principal or the Superintendent about what gifts are appropriate and needed.

The Board of Education reserves the right to refuse any gift that does not contribute to the achievement of the District's goals, or in which the ownership of the gift would tend to deplete the resources of the District. In determining whether a gift will be accepted, consideration shall be given to District policies, school district goals and objectives (with particular emphasis on the goal of providing equal educational opportunities to all students).

The Superintendent may accept monetary gifts under \$500 and donations of material or equipment valued under \$5,000. Larger monetary gifts and donations of material or equipment may only be accepted by the Board of Education. Additional guidelines and procedures for gifts and donations are given in KCD-R. KCD-R also contains specific guidelines and procedures for both substantial donations of equipment and material, such as playgrounds, and large monetary gifts, such as funding construction of a building wing or renovation of a building or gifts of \$25,000 or more.

Principals may accept donations of consumable materials at their own discretion.

Any gift accepted shall become the property of the District, may not be returned without the approval of the Board, and is subject to the same controls and regulations as are other properties of the District. The Board shall be responsible for the maintenance of any gift it accepts.

Any gift presented for acceptance by either the Superintendent or the Board will be accompanied by a letter identifying the subject and purpose of the gift as well as any restriction that might apply.

The Board will make every effort to honor the intent of the donor in its use of the gift, but reserves the right to utilize any gift it accepts in the best interest of the educational program of the District. In no case shall acceptance of a gift be considered to be an endorsement by the Board of a commercial product or business enterprise or institution of learning.

It is the responsibility of the Superintendent or designee to process the appropriate forms to update inventory and to notify the donor of acceptance or rejection of a gift.

See Appendix KCD-R

Board Approved: 10/03/2013

[Replaces POPPS 7022 and 7022.1]